

## The Shamrock Café

Welcome back to St. Martha School. An important part of the child(rens) school day will be the time to eat lunch. We hope to make it a great way to begin the second half of each child's day. With this note we want to give parents information regarding our school lunch program.

Each child receives an individual account number when he/she is enrolled. This account number is the child's library and lunch number. This number will be the same throughout the child's academic career here at St. Martha. To add money to the account a parent need only to send in a check made payable to St. Martha Cafeteria. One check may be used to place money in more than one person's account. Parents should put the child or children's account number in the memo section of the check.

When a student's account is below \$12 a notice will be sent home in the Wednesday folder to notify the parent that money may be needed to keep a positive balance in the account. The parents can then send in money as they feel they need for each student. We will be accepting money for the 2011-2012 school year beginning at registration. Please fill out the account payment form **ONLY** if you plan on bringing a check for your child's lunch account to registration.

Policy and prices for our lunch program are set by the Archdiocese of Louisville Food Service Program. We wish to pass on some of these policies and prices now so you may be able to make choices for your family now, before school begins. The price for a student lunch is \$2.35. When a parent or grandparent visits for lunch the price for an adult meal is \$3.90.

If a family falls behind and the student needs to charge a meal the policy is the following: while parents should keep a positive balance in a student's account up to 5 meals may be charged to an account. After this an alternative meal is provided for 5 days. After this we will refuse service to the student until the account is cleared of charges.

### Volunteering

Unfortunately, tax law will does not allow the Cafeteria to reimburse the lunch fee parents pay at registration. That cafeteria fee will be used to help pay a part-time employee's salary. St. Martha Cafeteria wishes to continue to give parents the opportunity to visit with their children at lunch and volunteer at St. Martha. Therefore, at registration, there will be a calendar with available dates to volunteer to serve lunch. The Cafeteria can use one person every day in order for parents to take a day or two to volunteer.

Lunch Account Payment Form

Student Name	Pin Number or Homeroom	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please check one:

Prepaid Lunch \_\_\_\_\_ - Lunch only (no extras or milk only)

Unlimited Lunch \_\_\_\_\_ - Lunch and extra entrees or snacks