

## St. Martha School Advisory Board Minutes November 14, 2011

Member	Position/Committee	Attendance
Cathy Guizio	Principal	Yes
Kellie Hood	Assistant Principal	No
Father Hamilton	Pastor	No
Meg Campbell	Chair	Yes
Francie Russell	Vice Chair	Yes
Amy Thomas	Stewardship Committee	Yes
Penny Espinosa	At Large	Yes
Suzanne Barnett	Formation and Education	Yes
Tonya Schulz	Secretary	Yes
Todd Oberhausen	Administration and Finance	Yes
Gina Burns	PTO	No
Karen KostECKi	Bus Committee	Yes
Chandra Martin	Bus Committee	Yes
Jennifer Mueller	Teacher Representative	Yes

Prayer.

October minutes approved.

### Principal's Report: Cathy Guizio

- Accreditation went well. Thanks to all who came to show their support.
- Two open houses occurred in October. Everything went well. Mrs. Guizio and Mrs. Hood are still looking at a Sunday Open House. They were pleased with the turn out.
- Last Wednesday St. Martha hosted Quick Recall. Showcase will be held December 3.
- December 6 is the Christmas program for grades K-4. December 14 Pre-K students will perform the nativity. Junior High will perform in the spring.
- All classes participate in service projects the month of December.
- This week 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students are participating in a pilot for an online bullying program. The students took a 40 minutes survey which is confidential. This program is for research and will help leaders determine greatest needs and next steps. About 70% of the students participated.
- Last week 6 junior high teachers attended the National Middle School Conference.
- St. Martha is becoming an idle free school. The Archdiocese was approached and St. Martha is on board. They will be participating. We will have a basic policy that will go in the handbook.
- It is being proposed that Kindergarten wear uniforms starting next year. Mrs. Guizio got feedback from the board. Members of the board were in favor of the change.
- Parents have approached Mrs. Guizio about changing the uniform plaid. The board has decided that the current uniforms are good. This is a tradition, and everyone agreed there would not be a change at this time.

**Administration Report: Todd Oberhausen**

- Lisa Leister is the new CFO.
- A Google cloud was discussed. This would be free. More to come later.
- Jan Showdens is the new treasurer for boosters.
- The new CFO and treasurer are getting everything organized and available for all to see. Finances are going well. Things are clear and detailed.

**Bus Committee: Karen Kostecki and Chandra Martin**

- The committee proposed putting the bus payment on EFT. Karen and Chandra will work with Lisa Leister to set this up, and Lisa would be willing to help collect money. A price needs to be set in order to add the bus fee on EFT.
- The committee would also like to put something in the newsletter about the bus. It is their hope that school families will show interest before the routes are created.

**Formation & Education Committee: Suzanne Barnett**

- Meeting was canceled on November 8. They are currently restructuring this committee.

**PTO Report: Gina Burns**

- Skating party tomorrow 11/15.
- Santa's Workshop 12/8-12/9

**Teacher Report: Jennifer Mueller**

- Music – Pre-k – 4 are preparing for the Christmas program. Grades 5-8 are learning about the history of music. All students are working on mass changes.
- Art – Pre-k is working on Indian/Turkey flip puppets. K- Creating mixed media turkey collages. Grade 1 – Cave paintings. Grade 2 - Thanksgiving table drawings. Grade 3 - American bead design with fabric paint. Grade 4 - Poster Art. Grade 5 - Scratch Art. Grade 6- Mandala drawings. Grade 7 – Illusion art. Grade 8 – Realistic face drawings, studying proportions of the face.
- Kindergarten – Working on Spanish in the classroom. For their Advent Project, they are collecting baby items.
- First grade is working on nutrition and mass changes.
- Third Grade is working on nutrition as well as healthy eating. They are also working on the writing process. They are currently working on personal narrative writing.

**Stewardship Report: Amy Thomas**

- No report

## **New Business**

- In June, an electronic and cyber bullying policy was proposed by a former school board member. It has now been proposed to add something in the handbook that addresses this need and includes not only student expectations but parent expectations as well. Members of the board will read the proposed electronic and cyber bullying suggestion as well as the family/school covenant sample. Members will bring their thoughts to the next meeting. They will work on creating a policy for the handbook at the next meeting.

Our next meeting will be held on December 14, 2011 at 7:00PM. A parish holiday celebration will follow.