

## St. Martha School Advisory Board Minutes December 14, 2011

Member	Position/Committee	Attendance
Cathy Guizio	Principal	Yes
Kellie Hood	Assistant Principal	No
Father Hamilton	Pastor	No
Meg Campbell	Chair	Yes
Francie Russell	Vice Chair	Yes
Amy Thomas	Stewardship Committee	No
Penny Espinosa	At Large	No
Suzanne Barnett	Formation and Education	No
Tonya Schulz	Secretary	Yes
Todd Oberhausen	Administration and Finance	No
Gina Burns	PTO	Yes
Karen Kostecki	Bus Committee	Yes
Chandra Martin	Bus Committee	Yes
Jennifer Mueller	Teacher Representative	Yes

Prayer.

November minutes approved.

### **Principal's Report: Cathy Guizio**

- St. Martha hosted the 6<sup>th</sup> grade showcase. Seven schools in our region participated and St. Martha placed first. The school is very proud of the 6<sup>th</sup> grade.
- Tracy Law was recently hired as a Reading Specialist. The staff is happy to have her on board.
- Mrs. Perez has decided to leave in order to stay home with her baby. Mr. Lopez will be taking her place as the Spanish teacher. Mrs. Perez will be missed.
- The committee complimented the school on all of the academic extra-curricular activities for students.

### **Administration Report: Todd Oberhausen**

- Father Hamilton announced that a donation was received for a new crucifix.
- Lisa Leister presented the November 2011 income statement and balance sheet. No significant variances from the prior year were noted.
- Committee received childcare and Pre-K rates from comparable parishes for planning purposes related to the 2012 school year and parish budget.
- Lisa Leister will post the 1st quarter financials for the parish within an upcoming bulletin.
- No meeting for December; Agenda item for January is the committee's thoughts on technology archiving via the Google cloud.
- Lisa Leister is continuing to "bank shop" to evaluate schedule of fees and services – This is in regards to the services fees incurred from the current banking relationship. Goal is to

determine whether current fees are reasonable or whether the parish should enter another banking relationship that would be cost beneficial.

- Gina Burns will be attending the meetings going forward as a proxy for Geoff Graas.

**Bus Committee: Karen Kostecki and Chandra Martin**

- Everything is still going well.
- Gifts were purchased for the drivers.

**Formation & Education Committee: Suzanne Barnett**

- They are currently restructuring this committee.

**PTO Report: Gina Burns**

- New family mentoring is going well.
- Donations for the teacher appreciation luncheon are down. Another notice will go home after the holidays.
- 147 students attended the November skating party.

**Teacher Report: Jennifer Mueller**

- Teachers and students are wrapping up advent projects as well as all other school related projects.

**Stewardship Report: Amy Thomas**

- The committee is redoing the time and talent forms.
- They are also reaching out to families that have left the parish to determine why they left.
- There is a bowling night scheduled in January.
- Karaoke night is planned for April.
- The committee is still pushing to start a parish fish fry.

**New Business**

- The committee would like to look at selling Kroger cards as have been done in the past.
- It was mentioned that maybe the school should look at mid-terms in order to prepare students for high school.
- Uniform changes for next school year will be discussed at the next meeting.

Our next meeting will be held on January 9, 2012 at 7:00PM.